



SECRETARY OF THE SENATE
05 FEB -1 AM 10:03

January 25, 2005

Federal Elections Commission
Attn: Ms. Karen Balderama
999 E. Street, NW
Washington, DC 20463

Identification Number: C00384693

Reference: 30 Day Post-General Report (10/14/2004-11/22/2004)

Dear Ms. Balderama:

This letter is in response to yours of January 6, 2005 regarding our 30 Day Post-General Report filed on December 2, 2004. The 30 Day Post-General Report has been amended to correct the contribution totals. In regards to your questions, the following explanation is provided:

Employer and Occupation for individual's contribution more than \$200 in a calendar year:

- All solicitations include a request for the "best efforts" information on the RSVP card sent with all invitations. The card states that Federal law requires us to use our best efforts to collect and report the name, mailing address, occupation and name of employer of individuals whose contributions exceed \$200 in an election cycle. This solicitation is the first attempt to ask a contributor for the "best efforts" information required by the FEC.
- If the information is not received, a second attempt to acquire this information from a contributor is made by one or both of the two options listed below. This request is made within 30 days of receipt of the contribution.
 - 1) A contributor may receive an oral request for the information by phone. The call does not include an additional solicitation for anything but the information. The oral request does thank the contributor for his/her contribution. This is documented on the call sheet.
 - 2) In order to obtain the additional missing information, a request is made through a letter requesting this information with a self addressed stamped envelope enclosed for them to return the letter with the missing information in it.

Contributions which appear to exceed the limits allowed for individuals:

- The following individuals /PAC's contributed in excess of the limit allowed for individuals, however, please note that the excess contribution was refunded within sixty days of receipt. These contribution refunds appear on the Post General Report and year end report.

Contribution Date

David Hotlinger

\$1000

10/22/2004

This is the 2nd contribution for this individual totaling \$2000 for the 2004 election cycle which is within the legal limits for an individual. Per Karen Balderama at the FEC this contributor is not over the individual limits allowed in an election cycle.